

**General Nursing &
Midwifery**

PROSPECTUS

2017 -18



SCHOOL OF NURSING

Baptist Christian Hospital

TEZPUR, ASSAM

(A unit of Emmanuel Hospital Association. New Delhi)

www.bchtezpur.org

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INTRODUCTION

LOCATION

Baptist Christian Hospital is situated on the North Bank of the river Brahmaputra in Tezpur, Assam in the North Eastern region of India. Tezpur is the Headquarter of Sonitpur District of Assam and the most important town. Tezpur is 250 km (4 hours) east of Dispur, which is the Capital of the state of Assam. Guwahati is the nearest railhead and airport. Baptist Christian Hospital is located just four kilometers from the main town of Tezpur. The nursing school is located within the Hospital Premises.

ABOUT THE BAPTIST CHRISTIAN HOSPITAL, TEZPUR

The Baptist Christian Hospital, Tezpur is a 120-bedded hospital that is situated in the Sonitpur district of Assam. The hospital was established in 1954. The Baptist Christian Hospital, Tezpur is a charitable hospital registered as a society under the Society Registration Act of India; 1860. The hospital has been serving the poor and the marginalized communities in the area and the surrounding districts including three districts of the state of Arunachal Pradesh. The hospital is a unit of the Emmanuel Hospital Association, New Delhi. The Emmanuel Hospital Association is one of the largest non-governmental health care providers of the country. EHA manages and owns 20 hospitals, 42 community health projects, 7 nursing school in North, Central and North East India.

Vision: “Fellowship for transformation through caring”

Mission: BCH is a fellowship of individuals that contribute to the transformation of communities in Assam and Arunachal Pradesh with a focus on the **poor and the marginalized** through holistic, appropriate health care, training, research and community development, in the Name and Spirit of Jesus Christ.

Scope of Services:

The Hospital has various facilities such as:-

- General Surgery – Open & Laparoscopic
- General Medicine
- Orthopaedics
- Obstetrics/Gynaecology
- Pediatrics

- Anaesthesia
- Pathology
- Radiology
- Dentistry
- Physiotherapy
- Twenty four hours emergency services
- Automated Laboratory – 24 hour service
- Digital X-Ray Services – 24 hour service
- Ultrasonography
- CT Scan
- Endoscopy
- E.C.G
- Pharmacy with Twenty four hours services
- Hospital Dietary services to inpatients
- Back up electricity supply – 24 hours.

Training

- **School of nursing:** The School of Nursing is successfully running a diploma course in General Nursing & Midwifery (GNM). Nurses graduating from this school have placements in National and International level Health Care Institutions.
- **Center for M.Medicine (Family):** The hospital is also a centre for the M.Medicine (Family Medicine) course for doctors, in partnership with CMC Vellore.
- **Center for International Pediatric Postgraduate Certificate:** It is a center for the International Pediatric Postgraduate Certificate recognized by the University of Sydney, Australia

Community Health Department

The Hospital runs a Community Outreach Department. The activities are

- Children at risk program in Assam and Arunachal Pradesh
- Community Based Rehabilitation program for Disabled Children at Udalguri and Sonitpur Districts of Assam
- Safe Migration projects at Udalguri District
- TATA Project for Safe migration at Naharoni, Hatigorh and Hatibari Tea Estate in collaboration with APPL foundation.
- KIRAN (a ray of hope) - Community health Program on Hepatitis B awareness and vaccination

Research

The hospital is undertaking various research programs like

- ICMR stroke study with the Indian Council of Medical Research and CMC Ludhiana
- ATTEND Trial with CMC Ludhiana
- Snake bite study with CMC, Vellore
- Hepatitis B Surveillance study in Arunachal Pradesh with the Institute of Liver Disease, Kolkata.

These researches are carried out in collaboration with ICMR, CMC Vellore and Ludhiana to strengthen diagnostics, improve treatment and also for advocacy.

- A school health program was started in Tezpur for adolescents.

Liaison with Government

The Hospital has extended full support to the Govt Health Authorities in case of epidemics and other health issues. It has also helped in various Medical camps organized by government & non-government agencies during previous years especially in the malaria epidemic during floods in Sonitpur districts. The hospital works closely with the IDSP Sonitpur to report various communicable diseases like poliomyelitis, acute flaccid paralysis, dengue, malaria, Japanese encephalitis and acute encephalitis syndrome. The hospital reported the alarming rise of JE in Sonitpur in partnership with ICMR Dibrugarh in the past.

The Hospital is a designated microscopy center (DMC) and a DOTS Center under the RNTCP program of the government.

Empanelment

The Hospital is empanelled with Govt of Assam for providing cashless treatment to the RSBY (Rastriya Swasthya Bima Yojana) beneficiaries. At large, the marginalized sector of this region is greatly benefitted by this facility.

BRIEF HISTORY OF SCHOOL OF NURSING

Miss Arlene Jenson and Miss Betty Pierson founded the School of Nursing, Baptist Christian Hospital in April 1954. There were six students in the first batch. The hospital was officially opened in June 1954. The General Nursing and Midwifery program is a recognized course by the Assam Nursing Council and Indian Nursing Council.

Mission Statement of Nursing School

The School of Nursing exists to transform communities through educating and training Nurses to serve in the name and spirit of Jesus Christ.

Vision of Nursing School

“Transformation of people through Education and Caring”.

Our Aims:

1. To prepare competent Nurses to provide holistic care in the hospital and community, in the name and spirit of Jesus Christ.
2. To develop Nurse Leaders for the health scenario in India.
3. To help Nurses in their personal and professional development, so that they are able to make maximum contribution to the society as useful and productive individuals, citizens as well as efficient Nurses.
4. To prepare Nurses to keep pace with the latest professional and technological developments and use these for providing Nursing Care Service

Nursing is truly a wonderful vocation, but those who decide to take up the profession must have a call for this service, with commitment to care for others in fear of God.

Our Motto: “By love serve one another”

How to apply for GNM Admission

1. To get an application form for the GNM course, candidates must apply to the Principal, School of Nursing, along with an application fee of Rs.300.00 by Demand Draft/Cash

drawn in favor of Baptist Christian Hospital **payable at Tezpur**. Applicants must give their full address in Block letters with pin code. Or **bank transfer** can be made to School of Nursing, Baptist Christian Hospital, **India Overseas Bank, A/C No 129001000006065**; IFSC IOBA0001290; Tezpur.

2. The form and prospectus is available online and application can be made online. The application fee as mentioned above can be done through a demand draft or bank transfer and the demand draft and online bank transfer slip can be sent to the address given below by registered post or courier. Please mention your application number that will be sent to you by email after submission of the form online.

3. **Mailing Address**

Principal
School of Nursing
Baptist Christian Hospital,
Mission Chariali, Tezpur
P.O- Ketekibari, Dist: Sonitpur
Pin- 784001, Assam
Phone: 8876506917
E-mail: principal.son@bchtezpur.org

4. The application form is to be completed by the applicant in her/ his **own handwriting** or online correctly. Full name of the candidate as seen in high school records should be given in the application form clearly.
5. All information given in the application form should be correct. Any false certificates/ information in the application would lead to disqualification. If the same is discovered during the course of training, the candidate will be liable to be terminated.
6. Completed application form along with necessary enclosures should be sent to the Principal so as to reach **on or before 17th June'2017, 5pm**.
7. Incomplete applications will be rejected.
8. **Documents Required**
9. Documents to be submitted along with duly filled Application form. **Duly attested photocopy of the following.**

- a. Birth certificate.
- b. Admit cards of class X & XII.
- c. Marks sheet of class X & XII.
- d. Pass Certificate of class X & XII
- e. Caste certificate.- ST/SC/OBC/MOBC
- f. Recent passport size photographs – 4 nos. in an envelope.

10. Written references/recommendation from the following persons:

- a. Principal of the school /college last attended
- b. Pastor /Priest/Religious head.
- c. Senior member of the community. (Gaonbura, village chairman)

11. Candidates coming for Entrance Exam & Interview should bring **ORIGINAL CERTIFICATES** along with them.

12. Selected candidates with foreign qualifications, e.g. Nepal or Bhutan must produce equivalent certificates from the Indian Nursing Council, New Delhi at the time of Interview.

13. THE DECISION OF THE SELECTION COMMITTEE WILL BE FINAL

DESCRIPTION OF GNM TRAINING PROGRAMME

The General Nursing and Midwifery programme is a 3 year course. The student on completion of the GNM programme will develop skills in providing preventive, promotive, curative and rehabilitative services to the hospital and community. The medium of instruction is English. The subjects for GNM programme are as follows:

Year	Subjects
First Year	Bio Sciences <ul style="list-style-type: none"> - Anatomy & Physiology - Microbiology
	Behavioral Sciences <ul style="list-style-type: none"> - Psychology - Sociology
	Nursing Foundations <ul style="list-style-type: none"> - Fundamentals of Nursing - First aid
	Community Health Nursing <ul style="list-style-type: none"> - CHN –I

	<ul style="list-style-type: none"> - Environmental Hygiene - Health Education & Communication Skills - Nutrition
	English
	Computer Education
	Co- curricular activities

	Subjects
Second Year	Medical Surgical Nursing - I
	Medical Surgical Nursing - II
	Mental Health Nursing
	Child Health Nursing
	Co- curricular activities
Third Year (Part – I)	Midwifery & Gynecological Nursing
	Community Health Nursing -II
	Co- curricular
Third Year Part –II (Integrated supervised Internship)	Nursing Education
	Introduction to Research and statistics
	Professional Trends & Adjustments
	Nursing Administration & Ward Management

1. Eligibility:

- a. 10+2 pass preferably science with (Physics, Chemistry, Biology) & English with an aggregate of 40 % marks.
- b. 10+2 pass with Arts & English with an aggregate of 40% marks.
- c. 10+2 with English having 40% of marks in vocational ANM course from a school recognized by the Indian Nursing Council.
- d. Registered ANM with pass mark.
- e. The Minimum age should be 17 years.
- f. Should be medically fit to undergo the course.

2. Number of seats: Our annual intake is 30.

3. Reservation: For disabled candidates: 3% disability reservation.

4. Selection Process (Entrance Examination & Interviews):

- i. Applicants, who fulfill the admission criteria, will be called for entrance examination to the School of Nursing, Baptist Christian Hospital at their own expense. The date for the same will be informed through phone and will be notified on the website.
- ii. Selection will be made on the basis of entrance examination and interview. The entrance examination will be of two hours duration that includes the following areas: Biology, Chemistry, Physics, Mathematics, English, Aptitude and General Knowledge.
- iii. Shortlisted candidates will be notified the same day.
- iv. The candidates who clear the entrance examination will be called for interview.
- v. Final list of the selected candidates will be displayed on the same day.
- vi. Selected candidate has to submit letter of acceptance to the Principal, School of Nursing to take up the course.

5. Admission:

- i. The selected candidates will be admitted on the same day after selection.
- ii. Letter mentioning the fee option should be given.
- iii. Candidates selected for admission into the course will be required to pay the fees and complete other necessary admission formalities.
- iv. Hostel admission on 18th September 2017
- v. Class will begin from 19th September 2017.
- vi. Selected candidates have to clear the first examination that will be held after 3 months of the admission to continue the course.
- vii. Candidates who do not clear the final council exam will be held back for six months and will have to get admission for that said year.
- viii. **No candidate will be allowed to sit for exam without clearing the fees.**
- ix. Fees should be paid at the beginning of every academic year i.e. **AUGUST** as per the fee structure.

6. Examination Board: School of Nursing, Baptist Christian Hospital is affiliated to the Assam Nurses, Midwives and Health Visitor Council and is recognized by Indian Nursing Council (INC), New Delhi.

7. Pre-Clinical Period: The first three months of training program is a preliminary period (PTS), at the end of which a written & practical exam is held to evaluate the student's ability to continue the training. Minimum 50% in each subject is required to continue the training.

8. Hostel: Hostel accommodation and food is provided to all students and this is a residential programme. All students have to stay in the hostel accommodation provided and abide by the hostel rules and regulations.

9. **Mess facilities:** The hostel is provided with a mess that provides nutritious and fresh food everyday. It is compulsory for all students to eat the food provided in the hostel.
10. **Campus Activities:** Various campus activities are provided for the students, such as facilities for recreation, social and professional gatherings, picnics and field trips. Many opportunities are available for spiritual growth & fellowship like Sunday worship services, Bible studies, Youth Fellowship, Retreat and special meetings from time to time.

11. Health Care:

- a. All students will be expected to be fully immunized before joining the course.
- b. Annual health checkup is compulsory for all.
- c. Students are encouraged to live healthier.
- d. The hospital will provide free inpatient and outpatient health care.
- e. Dental care is available and will be a paid facility
- f. **Any cost of major illness requiring the referral of the student to a higher center will be borne by the parent/guardian.**

12. Uniform:

- a. Female students:
 - i. Sky blue sleeveless coat with White Salwar, with badge and identity card.
 - ii. Black cardigan will be worn in winter.
 - iii. Black shoes with white socks.
- b. Male students:
 - i. Blue shirt & Black trousers with badge and identity card.
 - ii. Black cardigan will be worn in winter.
 - iii. Black shoes with white socks.
- c. For community posting:
 - i. Female student: Salwar (Ash colour), Sky blue sleeveless coat with badge and identity card and black cardigan during winter. Black shoes with white socks.
 - ii. Male student: shirt (Ash colour), black trousers with badge and Identity card , Black shoes with white socks.

The school will provide the uniform.

Students should bring black cardigan (Sweater), black shoes and white socks.

13. **Syllabus & Examination:**

- a. Syllabus is as laid down by the Indian Nursing Council and Assam Nurses Midwives and Health Visitors Council.

- b. Examinations are held annually by Assam Nurses Midwives and Health Visitor's Council. Internal exams are held prior to the Board exams and it is necessary to obtain a **minimum of 50%** marks in each subject (theory & practical) to be eligible to appear in the Council Exam. Weekly/Monthly tests are held in each subject.
- c. Internal examinations are held in the month prior to the external examinations.

14. Leave and Vacation:

- a. Vacation: 30 days of vacation as per the syllabus.
- b. Sick Leave: A maximum of 10 days sick leave per year is allowed. If a student is sick for more than 40 days (including 30 days of vacation + 10 days of sick leave) she or he will be eligible to sit for exams at a later date and the period of training will be extended.
- c. Weekly Day off: One day.
- d. Preparatory Leave: 7 days
- e. National Holiday: 6 days

15. Rejection and Disqualification:

An application will be rejected if:

- a. Received after 17th June' 2017
- b. Application form incompletely/wrongly filled in.
- c. Certificates and testimonials are found to be inaccurate or false.
- d. Failing to take the Entrance Exam.
- e. Failing to present original certificates and testimonials at the time of Interview.
- f. Failing to submit school fee and other fee by the due date.

16. Salient Rules of Nursing School:

- a. All Students are expected to abide by the rules and regulations of the Nursing School and the Hostel, failing which appropriate disciplinary action will be taken. A level of professional and standards expected by the nursing school should be maintained.
- b. Students should attend clinicals and classes on time.
- c. Visiting any family quarters without permission is prohibited. Permission must be obtained from the Principal of Nursing School.
- d. At the time of admission, parents/guardian must give a list of visitors they would allow their ward to meet. Frequent visits are not encouraged.
- e. The Principal maintains the right to open any letter coming to the students and to deal with them accordingly.

f. Anti Ragging Resolution :

- i. The Hon'ble Supreme Court of India order for implementation of Anti Ragging Recommendation of the Lyngdoh Committee – 02.04.2008 and UGC REGULATION, 2009 – 14.12.2009. is implemented strictly.
- ii. It is declared that any student, if found guilty of ragging. will be terminated from the course.

17. Discontinuation of Training:

- a. **NO FEES WILL BE REFUNDED IF THE STUDENT DISCONTINUES THE COURSE**
- b. Students who discontinue their training on their own will be required to pay fee for entire duration of the course to the Nursing school.
- c. Any student getting married during the course of training will be asked to discontinue the training.

18. Items to be brought at the time of admission:

Selected candidates should bring the following

- | | |
|---|-----------------------------------|
| a. Salwar (7 Sets) | i. Torch |
| b. Black full sweater for winter | j. Umbrella |
| c. Blankets, Mattress, Thermal Wear, Quilt, bed sheet, pillow case etc. | k. Nail Cutter |
| d. Mosquito net. | l. Note book, Register |
| e. Towels. | m. Pocket Diary |
| f. Own clothes for daily use and Salwar for church | n. Small scissor |
| g. Trunk with good lock | o. Calculator |
| h. Wrist Watch with second hand | p. Stethoscope |
| | q. Bucket and mug |
| | r. Saree (for special functions) |
| | s. Own traditional dress. |

F. FEE SCHEDULE

THE FEE STRUCTURE FOR 2017- 2018 FOR EACH YEAR IS SHOWN IN THE TABLE:

A) SUBSIDIZED FEE:

I) Academic

SL.NO	PARTICULARS.	I. YEAR	II.YEAR	III.YEAR
01.	Admission fee	1500	-	-
02.	Tuition Fee	45000	48,000	52,000
03.	School Establishment Fee	15000	18,000	20,000
04.	Affiliation Fee	1000	1000	1000
05.	Student Health Scheme	6000	6000	6000
06.	Library Fee	1500	1500	1500
07.	Stationary Fee	1000	1000	1000
08.	Computer	1000	1000	1000
09.	Uniform	3000	1500	1500
10.	Transport Fee	10,000	10,000	10,000
11.	Student Welfare Activities	500	500	500
12.	Administrative expenses	1500	2000	3000
13.	Hostel establishment	12000	12000	12000
	ACADEMIC TOTAL	99000	102500	110500

I) *MESS FEES IS Rs. 36000/-

Academic fee & Mess fee is subject to be revised every year based on inflation rates and per as Institutional policy.

B) FULL FEE:

I) Academic

SL.NO	PARTICULARS.	I. YEAR	II.YEAR	III.YEAR
01.	Admission fee	6000	-	-
02.	Tuition Fee	80000	85000	90000
03.	School Establishment Fee	35000	40000	45000
04.	Affiliation Fee	1000	1000	1000
05.	Student Health Scheme	6000	6000	6000
06.	Library Fee	2500	3000	3500
07.	Stationary Fee	2000	2500	3000
08.	Computer	2000	2000	2000
09.	Uniform	3000	1500	1500
10.	Transport Fee	10000	10000	10000
11.	Student Welfare Activities	1000	1000	1000
12.	Administrative expenses	2000	2500	3000
13.	Hostel establishment	12000	12000	12000
	ACADEMIC TOTAL	162500	166500	178000

II) *MESS FEES IS Rs.36000/-

Academic fee & Mess fee is subject to be revised every year based on inflation rates and as per Institutional policy.

C. FEES AND OTHER EXPENSES:

- a. Fees once paid will not be refunded in any circumstances.
- b. Academic Fees for the whole course i.e. three years can be paid in one installment @ 10 % discount.
- c. Fees to be charged are subject to be changed every year and a revised fee structure may be applicable irrespective of those given in the prospectus.
- d. Fees should be paid at the beginning of every academic year i.e **AUGUST** as per the fee structure to continue the next class.
- e. Late fee of Rs.5000/-will be charged if the amount is not paid by 10th August of every year

D. SERVICE AGREEMENT

All candidate admitted to the course by opting to pay **subsidized fee** are requested to sign a service agreement in lieu of financial subsidy with the School of Nursing at the time of admission. Each candidate will agree to serve for a minimum period of two years in any of the **EHA hospitals**.

E. VIOLATION OF SERVICE COMMITMENT AGREEMENT:

Candidates who avails subsidized fee and fails to comply with the service agreement after completion of the nursing course will be liable to pay a sum of Rs.600000/- (Rupees six lakh only) to the School of Nursing and will forfeit the right to employment or further studies in any of the EHA hospitals and its sister concerns.

F. SCHOLARSHIP/ INTEREST FREE LOAN:

Students who are not able to pay the entire fees i.e. academic fee have the option to apply to the Principal, School of Nursing to avail a interest free financial assistance from the second year. Candidates should give a written request at the beginning of the training course to the Principal and the School Committee along with

- i. The income certificate from the employer of the father and mother or
- ii. From the Zonal Deputy Tashildar

The final decision will be made by a committee appointed by the unit management committee of the Baptist Christian Hospital and will also take the Academic, Clinical & Character performance into consideration. Students who receive interest free financial assistance have to sign a service agreement with the School of Nursing where terms and conditions will be mentioned in the agreement letter.

N. B: Last date for Submission of Completed Forms is 5 P.M. on

17th June 2017 (Saturday)

Contact details:-

Principal
School of Nursing
Baptist Christian Hospital
Tezpur – 784001
Dist. Sonitpur
Assam, India

Phone No. 8876506917

Email: principal.son@bchtezpur.org

=====

District

District

State

State

Pin Code Telephone no..... Pin Code Telephone no

E.mail ID:.....

5. Date of Birth: (Based on Matriculation / Sec. School Certificate)

Date: [][] Month: [][] Year: [][] Age: [][] Yrs. (As on 31/12/2017)

6. Religion:

7. Nationality:

8. Cast (Please tick v) GN [] OBC [] SC [] ST [] MOBC []

9. Community

10. Sex: M [] []

11. Marital Status

12. Height: Weight.....

13. Stream taken in your college (+2) studies:

14. Educational Qualification:

S. NO	Examination Passed	University/ Board/Council of Examination	Year of Passing	Marks Obtained	Marks out of	% Marks Obtained in Board/University	Division Class/ Grade
1.	Std X th						
2.	Std XII th						
3.							

15. Your educational qualification

16. When did you leave your school/ college?

17. Are you currently a student of any Course? If yes fill up the details.

Name of the Course _____, Year _____, Name of the College / University _____

18. What extracurricular activities did you participate in during your school / college days?

.....

19. Have you done any nurses training before? If so, give details _____
20. Who will meet the financial requirement for your training? _____
21. What is your mother tongue? _____
22. Do you have working knowledge of Hindi, English & Assamese? _____
23. Are you a Christian? _____
24. If yes, what is your Church denomination? _____
25. Name & address of your Pastor/ Elder _____

26. Have you had any major illness in the past? _____
- If yes, give details _____

27. Why do you want to become a Nurse? (Write briefly)

28. Reason for applying to this Nursing School:

29. Legal Guardians

S.NO	Name	Address	Contact No
1.			
2.			
3.			

30. Do you hold any scholarship from any other source at present (Yes/No) --

31. Please tick the options of fees which you will pay during the course:

A) SUBSIDIZED FEES B) FULL FEES

Declaration:

I hereby sincerely affirm that the information furnished above is true and correct to the best of my knowledge. I have read and understood the rules and regulation mentioned in the prospectus of the School of Nursing. I agree to take up the course in General nursing and will abide by the rules and regulation.

Student's signature

Father's /Guardian's signature

Mother's signature

Date:

Date:

Date:

*Self attested
Stamp size photo of
Father / Guardian*

*Self attested
Stamp size photo of
Mother*

Note: Send the following Documents along with the completed form.

32. I) Duly **attested photocopy** of all following documents;

1. Affix recent colour passport size photograph.
2. Birth Certificate
3. Cast certificate - ST/SC/OBC/MOBC
4. Admit cards & Marks sheet of class X & XII
5. Pass Certificate of class X & XII
6. Recent passport size photographs – 5 nos. in an envelope.

II) Written references/recommendation from the following persons:

7. Principal of the school /college last attended.
8. Pastor /Priest/Religious head.
- 9.. Senior member of the community. (Gaonbura, village chairman)

Last date for receipt of completed application forms:

17th June 2017

INCOMPLETE DOCUMENT WILL NOT BE ACCEPTED

FOR OFFICE USE ONLY

Form issued on _____

Received back on _____

Application Complete - Yes/No

Selected for Interview - Yes/No

Certificates and testimonials verified - Yes/No

Medical fitness Remarks _____

Result of Interview-Selected/Not selected/Waiting list